

## **ASCSD Regular Meeting November 12<sup>th</sup> 2025**

The meeting was called to order at 10:17 am.

ASCSD Board Members present are; Donna Taylor, Carol McDowell, Caroline Ohsiek, Roger Duke, and Karen Coker.

Also, present is ASCSD General Manager, Pat Roy.

### **Water Master Report**

The system is operational, and the monthly inspection showed that the spring screen is clear and all pressure reducing valves are operating well.

The new laboratory samples that are required were collected this month and the monthly bacterial samples were negative.

The current water master for ASCSD is resigning at the end of November.

The Water Master job will be posted and there is a qualified candidate who will be applying.

### **General Manager Report**

The ASCSD Financial Report was reviewed for November 2025.

A motion was made to approve the financial report for November 2025.

The motion was approved with 5 ayes and no nays.

The general manager will be adding an item to the ASCSD Website for the retention of older documents.

### **Approve the minutes for the Board of Supervisors Regular Meeting held November 12<sup>th</sup> 2025**

The minutes from the November 12<sup>th</sup> ASCSD Board of Supervisors Regular Meeting were reviewed.

A motion was made to approve the minutes from the November 12<sup>th</sup> Regular ASCSD Board Meeting held November 12<sup>th</sup>.

The motion was passed to approve the November 12th minutes with 5 ayes and no nays.

### **Resolution and Petition to Board of Supervisors**

The ASCSD Board of Supervisors needs to inquire of the Lake County Counsel of how often an audit is required for small water companies.

A motion was made for Chairman of ASCSD Board, Donna Taylor to write a letter to the Lake County Counsel regarding a proposal to the Lake County Board of Supervisors for a policy for having audits for small water companies every 5 years.

The motion was approved with 4 ayes and no nays.

There was a motion made to have the December meeting on December 10<sup>th</sup>, but if the meeting is not needed the meeting will be canceled ahead of time.

The motion passed with 3 ayes and no nays.

A motion was made to adjourn the meeting.

The motion passed with 3 ayes and no nays.

The meeting was adjourned at 11:20 am.

Next meeting will be on December 10<sup>th</sup> if it is necessary.